

VOLUNTEERING OPPORTUNITY REGISTRATION FORM



The Town Hall, 35, High Street, Thornbury, South Gloucestershire. BS35 2AR Tel: 01454 413392
Email: mail@volunteer-thornbury.co.uk Website: volunteer-thornbury.co.uk

The information you provide on this form will be used by us to match volunteers for this opportunity.

It is important that the information is as accurate as possible. You should try to make the opportunity sound interesting, appealing and worthwhile, as this will help us a great deal in attracting volunteers.

Organisation details are registered with us on a separate form.

We regularly upload details of volunteering opportunities to the National Volunteering Database (NVD). These are then available to members of the public who visit the Do-It site, where they can search the database to find opportunities that match their interests. If you do **not** want this opportunity included on the NVD please tick this box:

If you do not want the opportunity to appear nationally, we can post it to our own website and ensure it appears in local media. Do you want this? YES / NO

We reserve the right to make changes to the information you provide when it is entered into our database. Incomplete or poorly completed forms may be returned to you for editing.

If you wish to give more information for any item than space allows, please supply it on a separate sheet.

For more than one opportunity, copy or print this form as many times as you require.

<p>Office use only</p> <p>Organisation name:</p> <p>Internal ID:</p>

Opportunity information

Opportunity Title:

Organisation Name:

Please give your contact details:

Contact name:

Telephone:

Email:

Describe the opportunity

Please be as accurate as possible while remaining brief. The potential volunteer will read the details in this section when searching for an opportunity.

Description

Note that the first sentence only of this description will appear in the list of opportunities returned from a search on our website. (The complete text will appear in the detailed opportunity display if the potential volunteer calls it up.) It would help if you could make the first sentence a concise summary and then expand on it if necessary in subsequent text.

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What are you looking for?

Please provide us with the details of any experience, skills or qualifications that volunteers may need in order to participate in this opportunity.

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Practical considerations

You may like to say here that the opportunity is suitable for certain groups or that physical limitations apply (this could include information such that the volunteer needs to be reasonably physically fit, that no wheelchair access is available or that the location isn't accessible by public transport).

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Requirements:

Tick all those that apply

- Relevant qualification or training
- Will require a criminal record check (DBS)
- Own vehicle or access to a vehicle
- Valid driving licence
- Can drive a minibus

Who is this opportunity suitable for?

Tick all those that apply

- Under-16s
- 16-17 year olds
- 18-25 year olds
- Over 25s
- Employee volunteers
- People seeking work
- People with a visual impairment
- People with restricted mobility
- People with a hearing impairment
- People with learning disabilities
- People with restricted confidence
- Microvolunteering
- Groups

Number of volunteers needed:

Categorise your opportunity

The information you enter in this section allows potential volunteers to focus on the opportunities most suitable for them and limits applications from unsuitable candidates.

Suitable for volunteers interested in:

Please limit your choices to five.

Professional

- Media
- Marketing
- Health & Safety
- IT
- Legal
- Retail

Education

- Education
- Museums
- Heritage
- Literacy
- Libraries

Environmental

- Environment
- Animals
- Wildlife
- Conservation

Culture & Sport

- Festivals
- Performance
- Drama
- Sport
- Craft
- Music
- Art
- Film
- Public events
- Recreation

Crisis & Poverty

- Disaster relief
- Unemployed
- International Aid
- Emergency services
- Food banks
- Refugees
- Homeless
- Crisis Support
- Housing
- Hunger

Communities

- Women
- Men
- LGBT
- Faith
- Race & Ethnicity
- Immigrants

Crime & Justice

- Justice
- Politics
- Civil rights
- Ex-offenders
- Victim support
- Human rights
- Domestic violence
- Prisoners
- Crime

Health & Social Care

- Veterans/
Armed Forces
- Addiction
- Social care
- Disability
- Hospices
- Mental Health
- Medicine

People, Youth & Family

- Older people
- Families
- Young people
- Children

What skills should they have?

Please limit your choices to five.

Creative

- Design
- Craft
- Photography
- Creative

Practical

- Building work
- Carpentry
- Catering
- Cleaning & tidying
- Outdoor work

Leadership

- Leadership
- Teamwork
- Managing people
- Governance
- Organising

Technology

- Web design
- Electronics
- IT

Academic

- Reading & Writing
- Reasoning
- Maths

Interpersonal

- Talking to others
- Counselling
- Listening
- Negotiating

What skills will they gain?

Please limit your choices to five.

Creative

- Design
- Craft
- Photography
- Creative

Practical

- Building work
- Carpentry
- Catering
- Cleaning & tidying
- Outdoor work

Leadership

- Leadership
- Teamwork
- Managing people
- Governance
- Organising

Technology

- Web design
- Electronics
- IT

Academic

- Reading & Writing
- Reasoning
- Maths

Interpersonal

- Talking to others
- Counselling
- Listening
- Negotiating

What activities will they do?

Please limit your choices to five.

Practical

- Stewarding
- Policing
- Gardening
- Construction
- Retail
- First Aid
- DIY/Odd Jobs
- Design
- Outdoors
- Driving
- Catering

Professional

- Financial control
- Management
- Interpretation
- Legal work
- Accountancy
- Translation
- Business
- Development
- Trusteeship

Supporting others

- Mentoring
- Counselling
- Hostels
- Care work
- Befriending
- Support work
- Providing advice
- Food banks
- Escorting

Promotion & fundraising

- Lobbying
- Marketing
- Fundraising
- Campaigning
- Social media

Technology & online

- IT
- Technology
- Web development
- Virtual volunteering

Teaching & training

- Training
- Youth Work
- Coaching
- Teaching

Office Administration Receptionist Research

Where is the opportunity located?

- No location
- Working from home
- Local area
- Specific address

If you have selected 'local area', please specify the area:

If you have selected 'specific address', please give details:

Postcode

Address1:

Address2:

Town:

When is the opportunity available?

Start date: End date:

Times of day:

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
Morning							
Afternoon							
Evening							

Advertising start date: Advertising end date:

Referrals

This Volunteer Centre is in partnership with other quality-accredited Volunteer Centres in the area. If you wish us to register this opportunity with other local volunteer centres, please tick the relevant boxes:

Yate Patchway, Filton & The Stokes Kingswood Bristol

By signing and submitting this form, you confirm that the information you provide is true to the best of your knowledge. You also confirm that you understand that the information you give will be processed by us in accordance with the principles of the Data Protection Act 1998 and our own privacy policy. Our privacy policy is available on request and also on our [website](#); it explains how we may make use of the information you provide.

Signature: Date: